

Job Description

Position: Board Member

Reports to: Board President

Application Deadline: Open until filled. Resumes may be considered immediately upon receipt.

Salary Range: Volunteer position

The NW Network increases our communities' ability to support the self-determination and safety of bisexual, trans, lesbian and gay (BTLG) survivors of abuse through advocacy, organizing and education. We work within a broad liberation movement dedicated to social and economic justice, equality and respect for all people and the creation of loving, inclusive and accountable communities. The NW Network has provided services *by and for* the BTLG community for over 25 years.

We are looking for leaders in our community to contribute their input, passion for equitable and loving relationships and most of all the gift of your time. We value the expertise of the communities we serve and know that your voices and knowledge are vital for the success of our anti-oppression grassroots organization. This is an exciting time of growth and change for an agency that has been on the cutting edge of the anti-violence movement in Seattle since 1987 and has been shaping research and policy agendas and providing training and technical assistance nationwide since 2014.

We believe that having a Board of Directors composed of people from diverse cultural and professional backgrounds, and who are typically underrepresented in leadership is key for us to ensure NW Network decisions are made with an equity lens, to remain innovative and in order for the organization to reach the next level. We are excited to welcome new members to strengthen our current team. We highly encourage people of all educational backgrounds and life experiences apply. We prioritize candidates who demonstrate their ability to center the experiences of LGBTQ survivors and people of color in their work, have experience navigating social services and support the self-determination of communities of color.

General Responsibilities include:

- One 2-hour meeting per month with occasional projects outside of meetings (time commitment can range from 2-10 hours per month depending on board position)
- Commitment to 2-year term
- Be familiar with organizational policies, by-laws, history, programs, mission and values.
- Work with the staff in developing, or periodically reviewing, the mission and vision of the organization.
- Review and approve the organization's annual budget, annual audit, fiscal policies, bookkeeping practices, and internal control practices.
- Review and approve the strategic (long-range) direction and goals prepared by the staff.
- Review and approve personnel policies submitted by the personnel committee.
- Participate in a variety of fundraising activities such as serving as the agency's contact with certain potential funders and participating in different grassroots fundraising projects.
- Review and approve personnel committee responsibilities in regard to the NWN Leadership team including hiring, evaluation, retention and termination.
- Participate in board development such as interviewing and selecting new board members, planning board retreats and reviewing board responsibilities.
- Participate in annual board evaluation.
- Responsiveness to emails between monthly meetings.

Over the next 18 months the key tasks for the Board of directors will include:

- Deciding on a leadership structure that aligns with agency values
- Upgrading policies, operating procedures and systems updates to reflect the growth of the organization
- Re-affirming the Mission and future goals of the organization
- Provide leadership for fundraising strategies and development

Required qualifications:

- Demonstrates a deep commitment to the mission of The NW Network
- Strong critical thinking, active listening, and problem-solving skills to address complex situations.
- Understands the connections between liberation movements and anti-violence work.
- Strong writing and verbal communication skills, including email communication

Desired qualifications:

Because we are looking to bring on multiple new Board members, we are looking for folks who possess one or more of the skills below to create a strong team:

- Experience working with marginalized groups of people as an advocate to bring equity to communities.
- Experience working in anti-violence field
- Diversity and inclusion expertise
- Attorneys who can provide legal perspective and critical thinking to guide agency decisions
- Human resource professionals
- Accounting background and financial statement literacy
- Prior experience serving on a Board of Directors and/or experience in board governance
- Fundraising and development experience
- Non-profit or small business organizational development
- Grant management experience

How to Apply:

Please email or mail your cover letter and resume to:

The NW Network
Attn: BOD Member
PO Box 18436
Seattle, WA 98118
Email: info@nwnetwork.org
[no faxed resumes accepted]

If emailing your application, attach cover letter and resume as one combined file. Please do not include your cover letter in the body of the email.

Position Posted: 1-3-2020

Position Open until Filled. Resumes may be considered immediately upon receipt. We plan to fill the positions as soon as possible.